

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

May 6, 2013

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Carson called the meeting to order at seven o'clock. (7:00) p.m.

Chairman Carson asked the members to pause for a moment of silence.

Chairman Carson asked the members to stand for the pledge of allegiance.

Roll Call: Present: Patty Feroz, Ron Lytle, Karen Woods, John Mehalic, Sue Clarke, Dwight Proper, Randy Seitz, Todd Carson

Absent: Mike Port, Bill Deal

Also Present: Mario Fontanazza, Mr. Eric Smith

Mr. Proper, seconded by Mrs. Woods, moved to approve the Minutes of the April 8, 2013 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 5/6/13 and the Special Account Report as of 5/6/13 were submitted for information.

Mrs. Woods, seconded by Mr. Lytle, moved to approve the Treasurer and Secretary's Report as of 5/6/13 and the Special Account Report as of 5/6/13. Motion unanimously carried.

A list of bills totaling \$559,385.73 was presented for approval.

Mr. Proper, seconded by Mrs. Woods moved to approve the list of bills totaling 559,385.73 as submitted.

Roll Call: Ayes: Patty Feroz, Ron Lytle, Karen Woods, John Mehalic, Sue Clarke, Dwight Proper, Randy Seitz, Todd Carson

Nays: None, motion carried.

Under Communications, the Minutes of the Professional Advisory Committee Meeting of 5/2/13 were discussed.

Mr. Fontanazza detailed the project Search program with help from Mrs. Clarke. Next, Mr. Fontanazza discussed the EITC program. He indicated that PACTA could act as the conduit for the Foundation for an administrative fee. Mr. Seitz asked how contributions would be solicited. Mr. Adams indicated that they were in the early stages, but had received some sample letters to send out. Mr. Seitz suggested meeting directly with the businesses that you would be soliciting contributions from.

The Calendar of Events for the month of May and the Monthly Enrollment Reports as of 5/6/13 were submitted.

The Committee called an executive session for personnel matters at 7:18 p.m.

The Committee reconvened at 7:27 p.m.

Chairman Carson stated that nominations were open for Joint Committee Treasurer for a one year term running 7/1/2013 – 7/6/2014.

Mrs. Woods, seconded by Mr. Seitz, moved to nominate Mr. Lytle as Joint Committee Treasurer.

The motion unanimously carried.

Mrs. Woods, seconded by Mr. Seitz, moved to close the nominations.

The motion unanimously carried.

Mr. Seitz, seconded by Mrs. Woods, moved to elect Mr. Lytle as Joint Committee Treasurer.

The motion unanimously carried.

Chairman Carson stated that nominations were open for Joint Committee Secretary for a four year term running 7/1/2013 – 7/2/2017.

Mrs. Woods, seconded by Mrs. Feroz, moved to nominate Mr. Adams as Joint Committee Secretary.

The motion unanimously carried.

Mrs. Feroz, seconded by Mr. Proper, moved to close the nominations.

The motion unanimously carried.

Mr. Seitz, seconded by Mr. Lytle, moved to elect Mr. Adams as Joint Committee Secretary.

The motion unanimously carried.

Chairman Carson requested permission to combine items c through k as one motion, as follows:

- c) Approve Robert Christy as summer maintenance helper at minimum wage.
- d) Mario Fontanazza and Larry Baughman to attend the PACTEC conference at Seven Springs on June 26 – 28, 2013 at a cost not to exceed \$2,200.00 – Local funded.
- e) Approve conference request for Cindy Jarzab to attend the Special Education Leadership conference in Bedford, PA on July 22 – 25, 2013 at a cost not to exceed \$800.00 – Funding local.
- f) Approve list of equipment for disposal.
- g) Approve successful bidder for summer parking lot paving.
- h) Approve additions to Day School and PN substitute instructor list.
- i) Approve changes to Advisory Committees.
- j) Approve school calendar for 2013 – 2014.
- k) Approve four day summer work week schedule for all 12-month staff.

Roll Call: Ayes: Patty Feroz, Ron Lytle, Karen Woods, John Mehalic, Sue Clarke, Dwight Proper, Randy Seitz, Todd Carson

Nayes: None, motion carried.

Mr. Fontanazza reviewed his activities from April 9, 2013 through May 6, 2013.

Chairman Carson asked if there was any old business to discuss. None was noted.

Chairman Carson asked if there was any new business to discuss. None was noted.

Upon motion by Mr. Mehalic, seconded by Mrs. Woods, the meeting adjourned at seven thirty-four (7:34) p.m.

Recorded by,

A handwritten signature in black ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee